



Exeter
Cathedral

Volunteers

BE PART OF OUR STORY

Virger Volunteer *Application pack*



Volunteer Role:

Virger Volunteer

Department:

Virgers

Supervision:

Head Virger & Canon Precentor

Time Commitment:

As per rota. We are looking for volunteers to help with the following shifts:

Monday-Saturday - 7.30am-9.30am

Monday-Saturday - 4.30pm-6pm

Sunday - 7.30am-12pm

Sunday - 3pm-6pm

Location:

Exeter Cathedral



Purpose of the role

To assist in Exeter Cathedral's worship, by leading processions, preparing the building for worship and serving in the Cathedral's sanctuaries.

Volunteer Profile

- A positive, friendly, helpful attitude.
- Enthusiasm for the Cathedrals' worship.
- Ability to act with due reverence and courtesy.
- Ability to keep alert during worship.
- Ability to relate to a wider range of people, including visitors and visiting clergy.



- Flexibility to learn.
- A willingness to attend training sessions, as required.

Duties

- To assist the Head Virger and Virging team.
- When on duty, to report to the Head Virger or Virger at the start time specified on the rota.
- Setting out clergy prayer books.
- Leading clergy into worship, leading clergy and readers to lecterns and pulpits.
- Being aware of special arrangements.
- Enforcing the Cathedral's policy of not allowing photography during services.
- Monitoring the safety of the congregation during services and, where appropriate, alerting the Head Virger or Virger to any concerns.
- Assist with tidying up after services.

Expectations

- An understanding of and empathy for the Mission and Values of Exeter Cathedral.
- An interest in worship and liturgy.





- An eye for detail.
- To be a representative of the Cathedral at all times and to treat other volunteers, staff and visitors with respect and consideration.
- Volunteers are expected to dress and conduct themselves appropriately for the environment in which they are assisting and to wear a cassock and black shoes when rehearsing and preparing for worship, and to wear a gown during worship.
- Volunteers should be familiar with the Cathedral Health and Safety Policy and the Safeguarding Guidelines.
- Volunteers are expected to notify their manager if they are unable to attend for their volunteering session.
- To respect and maintain confidentiality.
- To be prepared to do extra duties for large services and festivals, especially over Christmas, Holy Week and Easter, for ordinations and other special services.
- To work as a member of a team.



Training

All volunteers must undergo

- Safeguarding Training - Basic Awareness
- A higher level maybe required depending on the role

Induction training which will include

- Health & Safety
- Fire
- Security
- First Aid (role dependant)

Safeguarding

The Cathedral is committed to safeguarding children, young people and vulnerable adults.

Safeguarding responsibilities:

- Implement safe and healthy working practices
- Risk assess all activities
- Listen to other workers and volunteers
- Protect yourself
- Tell the Cathedral Safeguarding Officer or Clergy of any safeguarding concerns, however minor.
- Attend any Safeguarding training at the appropriate level for your role.

Please Do	Please Do Not
<p>Report all concerns about safety or well-being of an individual to the</p> <ul style="list-style-type: none"> • Your team leader • The Cathedral Safeguarding Lead • The Police (where there is an immediate risk of harm to a person) • Keep a written record of all incidents or disclosure (signed and dated) 	<ul style="list-style-type: none"> • Offer confidentiality when you have a duty to report all concerns for safety • Investigate disclosure; simply get clarification of detailed and report the information shared

Benefits

- Active participation in the life of the Cathedral
- Excellent training, including access to experts and specialists
- Meeting and sharing knowledge with visitors from across the world
- Skills and CV development
- Access to 2 of the 10 free tickets allocated to Volunteers per Cathedral organised event on a first come first serve basis
- 10% discount in the Cathedral Shop, Café and Ten Fifty.
- A complimentary drink in the Café during each volunteering session.



Exeter
Cathedral

How to apply

Please complete the application form, available on our website at:

<https://www.exeter-cathedral.org.uk/support-us/volunteer-with-us/>

For an informal conversation about this role please email:

volunteers@exeter-cathedral.org.uk

Applications can be sent by email or post to:

Catherine Escott, Chief Operating Officer, 1 The Cloisters, Exeter, EX1 1HS

Email: volunteers@exeter-cathedral.org.uk

Thank you for your interest in this role.

We look forward to hearing from you!