

## Exeter Independent Market Gazebo Policy

If you intend to bring a gazebo to one of our markets or events, then please follow the guidance detailed below. While we welcome safe and sensible gazebo use, our priority is to ensure that our events are safe for all those who attend. Failure to adhere to these guidelines may mean that you will be asked to take your gazebo down and may affect the status of any future bookings with us.

1. **POP UP GAZEBOS ONLY** - due to constraints on time and space, we only allow pop up gazebos at our events. Garden gazebos which come in pieces and slot together are not appropriate and will not be allowed.
2. **GAZEBO FRAME** - we recommend hexagonal legs as these are much sturdier than square legs. Gazebo frames should be damage free and in good working order.
3. **COVERS** - the roof and walls of your gazebo should be well fitting, clean and undamaged. It is important that all gazebos are tidy and visually appealing so that they do not detract from the high-quality feel of the rest of the event.
4. **WEIGHTS** - gazebos should be properly weighted on each leg. Weights should be 10-15kg each and should be securely attached. Boxes, water bottles and other makeshift weights are not appropriate and will not be allowed. If you can easily lift it with one hand it is not a weight!
5. **SIZE** - it is essential that gazebos fit into the pitch allocated. Please make sure that your gazebo is the correct size for the space you have booked. Oversized gazebos will not be allowed to remain in situ.
6. **INSURANCE** - gazebo users **MUST** have Public Liability Insurance. You should make sure you are aware of any limitations to your cover, particularly with regards to wind speeds.